

NORTH WEST LEICESTERSHIRE DISTRICT COUNCIL

COUNCIL – TUESDAY, 13 MAY 2025



Title of Report	SCHEDULE OF MEETINGS 2025 - 2026	
Presented by	Kate Hiller Head of Legal and Support Services / Monitoring Officer	
Background Papers	None	Public Report: Yes
Financial Implications	There are no financial implications.	
	Signed off by the Section 151 Officer: Yes	
Legal Implications	The Constitution advises that the Council agree its schedule of meetings each forthcoming municipal year.	
	Signed off by the Monitoring Officer: Yes	
Staffing and Corporate Implications	There are no staffing and corporate implications.	
	Signed off by the Head of Paid Service: Yes	
Purpose of Report	To agree the schedule of meetings for the forthcoming municipal year.	
Recommendations	THAT COUNCIL APPROVES THE PROPOSED SCHEDULE OF MEETINGS FOR 2025 – 2026.	

1.0 BACKGROUND

- 1.1 Each year Council is asked to approve the schedule of meetings for the forthcoming year. The proposed schedule of meetings is attached at appendix 1 to the report.
- 1.2 For reasons of administrative efficiency, the schedule of meetings for 2025 - 2026 includes dates for June 2026. This is to enable members to receive notice of these meetings well in advance.

2.0 MAIN FEATURES OF THE SCHEDULE

- 2.1 When compiling the schedule of meetings, regard has been had to the Council's service and financial planning timetable which includes the budget process, and the proposed schedules of Leicestershire County Council and the Parish Council's within North West Leicestershire.
- 2.2 Meetings of the main committees have been programmed for the municipal year as follows:

Audit and Governance Committee	5
Cabinet	13
Coalville Special Expenses Working Party	5
Corporate Scrutiny Committee	5 + 1 for budget considerations
Community Scrutiny Committee	5
Council	5
Licensing Committee	4
Local Plan Committee	6
Planning Committee	12

- 2.3 Please note that the Cabinet meetings are included in the schedule for information only as the frequency, dates and times are agreed by the Leader.
- 2.4 The meetings of the Coalville Special Expenses Working Party are also included for information only as the dates are agreed by the Working Party.

Policies and other considerations, as appropriate	
Council Priorities:	All Council priorities
Policy Considerations:	The terms of reference for each committee
Safeguarding:	Not applicable
Equalities/Diversity:	Not applicable
Customer Impact:	Not applicable
Economic and Social Impact:	Not applicable
Environment, Climate Change and zero carbon:	Not applicable
Consultation/Community Engagement:	Corporate Leadership Performance Team Leicestershire County Council
Risks:	Failure to agree the schedule of meetings will put the Council in breach of its constitutional duties and compromise the integrity of its decision-making processes.
Officer Contact	Kate Hiller Head of Legal and Support Services kate.hiller@nwleicestershire.gov.uk